**Minutes**

**Dovre Township Meeting**

**3/2/21**

**Call to order:** Chair Sherry Jean Larson called the meeting to order at 7:00 PM.

**Present:** Sherry Jean Larson, Marie Ostby, Kim Larson, Glenn Arfstrom, Keith Quale, Pat Jacobs, Teren Novotny

**Guests**: Bob Ruppe, Cindy Nash, Michelle Marotzke, Lowell Tieszen, Jim Larson, Connie Schmoll

**Approval of Minutes:** February, 2021 Board Meeting

Clarification of a roll call vote provided and minutes corrected.

Supervisor K. Larson moved to approve the minutes, Supervisor Quale seconded.

Roll call vote taken to approve the minutes. Supervisor Arfstrom Aye, Supervisor Ostby Aye, Supervisor K. Larson Aye, Supervisor Quale Aye, Supervisor S. Larson Aye. Motion passed.

**Treasurers Report:** Treasurer Teren Novotny provided the treasurers report for January and February, 2021. Supervisor S. Larson suggested that we approve the financials a month out to allow for close out of the prior month.

Supervisor Ostby moved to approve the treasurers report, Supervisor Quale seconded. Roll call vote: Ostby aye, S. Larson aye, S. Larson aye, Arfstrom aye, Quale aye. Motion carried.

Approval of Orders: Supervisor K. Larson moved to approve payment of the orders, Supervisor Ostby seconded. Roll call vote: S. Larson aye, Ostby aye, K. Larson aye, Arfstrom aye, Quale aye. Motion carried.

3/2/2021 6117 KPC 407.21 electricity

3/2/2021 6118 Conway Deuth & Schmiesing 280 W2's, W3

3/2/2021 6119 Bennett Office 656.47 computer

3/2/2021 6120 Hakanson Anderson 1350 Rose Glen

3/2/2021 6121 Willmar Fire 17857.93 First 1/2 fire

3/2/2021 6122 Forum Communications 42.8 legals

3/2/2021 6123 Couri and Ruppe 2880 Legal

3/2/2021 6124 Kandiyohi Public Works 2305.23 roads

3/2/2021 6125 City of Spicer 385 County payment forwarded

3/2/2021 6126 Howard Werner 121.9 net p/r

3/2/2021 6127 Pat Jacobs 213.68 net p/r

3/2/2021 6128 Teren Novotny 194.29 net p/r

3/2/2021 6129 Glenn Arfstrom 147.83 net p/r

3/2/2021 6130 Keith Quale 147.83 net p/r

3/2/2021 6131 Marie Sand Ostby 159.04 net p/r

3/2/2021 6132 Kim Larson 147.83 net p/r

3/2/2021 6133 Sherry Jean Larson 140.33 net p/r

3/2/2021 6134 Kdy Public Works 2305.23 signs

**Fire Report:** None

**Old Business:**

* Rose Glen Meadows: Review of Developers Agreement

Attorney Bob Ruppe reviewed the developers agreement and explained the details of the plan. Supervisors and Mr. Tieszen had the opportunity to ask questions. Lowell asked about moving the out lot to the west. If that change would happen, the plans would need to be redone. It is recommended that the out lot not be on the far west side due to the property being in the flood plain.

Mr. Tieszen feels that he has spent a lot of money up front and he doesn’t feel that he should still have liability per the developers agreement. Mr. Ruppe responded that when the developer has met the requirements, he can go to the board to get the liability to be released.

A resolution was presented to approve the final plat contingent on the developer accepting the developers agreement. Developer has 180 days to sign the agreement. If not signed, the plat cannot be recorded. Supervisor Ostby moved to approve the resolution to approve the plat. Supervisor Quale seconded. Roll call vote: Ostby aye, Arfstrom aye, K. Larson aye, Quale aye, S Larson aye. The motion carried.

Mr. Tieszen requested an accounting of the escrow funds. Supervisor Ostby will respond to that.

* Broadband meeting 2/16/21 report: Supervisor Ostby

The county has decided to authorize 25,000 per township toward the cost of the project. This provider does only Internet and telephone and does not include television service.

Connie Schmoll comments: The cost of the project is down because the provider will cover 25% of the project and the county will provide $25,000. The Federated representative needs a commitment from the townships to go forward. Letters of support are needed. Additionally, there are people listed as having service who do not have good service. They need to contact Connie to get added to the list. Dovre Township has 146 sites.

Broadband meeting for Bonding Process with Bob Ruppe 3/8/21, 4-6 PM

Supervisor S. Larson plans to attend.

* LRIP grant application: Resolution of Support

Supervisor Ostby sent the Board the draft of the LRIP grant application which is due 3/3/21. Kandiyohi County has a You Tube channel and Mel Odens’ presentation to the county 3/2/21 is available describing the project.

Supervisor Arfstrom moved to approve the resolution of support. Supervisor K. Larson seconded the motion. Roll call vote: Ostby aye, Quale aye, Arfstrom aye, K. Larson aye, S. Larson aye. Motion carried unanimously.

* Discussion of Planning Committee meeting: Suggestion from Supervisor K. Larson for a meeting with county planning and zoning.
* The rest of the meeting is suspended until March 16th at 7:00

**Road Report:**

* Chlorate bid from Crow River Construction 1.34 per gallon

.25 gal per sq. yd (300 x 9 = 75 gallons, 300x18 = 150 gallons)

.3 gal per sq yd. (300 x 9 =90 gallons, 300x18 = 180 gallons)

**New Business:**

* **Annual Meeting \*Noticed in West Central Tribune 2/24/21**

**Budget 2021 2022**

Fire 70,000 71,401 (actual 2021 contracts)

General 65,000

Road and Bridge 385,000

LGA 14,500

Total: 534500

**Levy 2021 2022**

General Budget 494500

Misc. income 1000

Town Road Account 39,000 37,254 (7.5% decrease)

The proposed budget and levy will be reviewed prior to the continued Annual Meeting on 6/8/21.

* **Approval of items for Annual Meeting agenda:**

1. Gopher bounty 4.00 per gopher
2. Bank Depository: Heritage Bank
3. Town Hall Rental Fee $50 (Town will not pay for snow removal for rental use)
4. Official notices will be published in the West Central Tribune and posted at the Dovre Town Hall.
5. Town Meeting Schedule: 1st Tuesday of the month at 7:00 PM at Dovre Town Hall
6. Board Member Compensation: $100 per meeting, $50 for additional meeting on the same day, $20 per hour for additional work, Mileage reimbursed at Federal reimbursement rate
7. Culverts/Aprons: Applicant pays 40% of cost plus 10% handling fee, Township pays balance on one culvert per property

* Access Permit application received from Perry Meyer: Supervisor Arfstrom moved to approve the access permit subject to non-commercial use, Supervisor Ostby seconded. Roll call: Quale, aye, K.Larson aye, Ostby aye, Arfstrom aye, S. Larson aye. Motion carried.
* Report of Supervisors calls received
* Permission to Dispose: 23 misc. envelopes, Cover letter for Assessment notice, Cover letter for Co. Township invoice, 2021 Town Road Account distribution notice, Hearing notice 2/16/21, Advertisement from Central Applicators Inc., Lets Go Fishing solicitation, Jet Black advertisement, Forum duplicate invoice, City of Willmar duplicate invoice
* Township has been selected for property valuation program

We will need to have someone present to open the town hall

I have not been notified of the date/time for this. Supervisor K. Larson will be present.

**Next Meeting Date:**

3/9/21 Dovre Township Annual Meeting (to be continued to June 8th)

3/15/21 Kandiyohi County Township Association Annual Meeting- Zoom mtg

Join via computer (preferred): https://us02web.zoom.us/j/89688583615

OR Join via phone (646) 558-8656 passcode 89688583615#

Spring Short Course: Free via Zoom Schedule and details in the Township Insider publication

March 22-25 and March 30-April 1

4/6/21 April Board Meeting

4/15/21 Board of Appeal and Equalization 5-5:30 PM \*noticed in paper 3/17 and 3/24)

The meeting was suspended at 9:46 PM to be continued at 7:00 PM on March 16th.